FIRE IT UP

Apprenticeships
WHAT IS AN APPRENTICESHIP?

- Various Different Delivery Models
- Develop New Key Job Skills and Attributes
- Supports Full or Part Time Employment
- Nationally Recognised Qualifications
- Supports Career Progression
- 20% off the Job Training
- English & Maths Support

FIRE IT UP Apprenticeships
OUR STATISTICS

West Suffolk College has over 1700 Apprentices working in over 950 Employers.

Our overall success rates are 74% which is approximately 10% above national average.

In 2018/19 we started over 1000 Apprentices with local employers in all different occupational areas.
APPRENTICESHIP PROGRAMMES

Our Apprenticeships range from Level 2 (Intermediate) - Level 6 (Degree)

- Accounting
- Barbering
- Beauty
- Bricklaying
- Business Administration
- Carpentry
- Childcare
- Commis Chef
- Construction

- Customer Service
- Dental Nurse
- Electrical
- Electronic Engineer
- Fabrication & Welding
- Hairdressing
- Hospitality

**Human Resource**
- Operations Management

- Painting & Decorating
- Pharmacy Assistant
- Plumbing
- Project Management
- Mechanical Engineer
- Motor Vehicle
- Science Technician
- Teaching Assistant
- Team Leader
APPRENTICESHIP CHANGES

Apprenticeships have changed both in the way they are structured and also the way they are funded.

Apprenticeship Standards

• Scoped and designed by Employers
• Newly developed Apprenticeships
• Designed to include Knowledge, Skills and Behaviours
• Intermediates to Degree level Apprenticeships
• Assessed by End Point Assessments (EPA).
END POINT ASSESSMENT (EPA)

EPA is used to assess Apprentices on an Apprenticeship Standard.

They are independently assessed by an End Point Assessment Organisation (EPAO)

Each Standard will contain different requirements such as: Practical Assessment, Written Assignment, Multi-Choice Exam, Portfolio of Evidence, Portfolio Interview.

Distinction, Pass or Fail will be the grading mark.
HR APPRENTICESHIPS

Our HR Apprenticeships are delivered with support from ICS Learn who are a renowned online specialist in CIPD delivery.

The Level 3 is designed for those handling day to day queries and providing HR advice ranging from recruitment through to retirement.

The Level 5 is designed for those providing human resources (HR) expertise within a company or organisation at senior or manager level.
HR APPRENTICESHIPS

Level 3

Applicants will be working as part of the HR function delivering front line support to managers and employees. Your role is likely to include:

- Handling day to day queries and providing HR advice
- Working to a range of HR processes
- Using HR systems to keep records
- Providing relevant HR information to managers or staff
HR APPRENTICESHIPS

Level 5

Applicants will be in a manager or senior manager role and will use their HR expertise to provide and lead the delivery of HR solutions to business challenges.

They could be in a generalist role, where they provide support across a range of HR areas - likely to be the Core HR option; or a specialist role, where they focus on and have in depth expertise in a specific area of HR - likely to be Resourcing, Total Reward, Organisation Development, or HR Operations.
HR APPRENTICESHIPS

Depending on the level and your previous experience the Apprenticeship will take between 18 to 36 Months to Complete

We have an Online CIPD option available for both levels (Level 5 is mandatory)

You will have 1:1 Workplace Visits

Also attend Workshops 3 Monthly
Contact the Apprenticeship Team
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